

**EDINA COMMUNITY FOUNDATION
Ready-Set-Connect Agreement**



THIS AGREEMENT is between the **Edina Community Foundation** (ECF), a Minnesota nonprofit corporation located at 5280 Grandview Square, Edina, MN 55436 that is a tax-exempt public charity under Section 501(c)(3) of the Internal Revenue Code, and _____ (Partner), a _____ located at _____, Edina, MN 554____.

1. ECF and Partner agree to cooperate in the implementation of the Ready-Set-Connect Program as part of ECF's Edina Challenge mission to bring together community organizations in a collaborative effort to help kids in need become healthy, productive adults. The basic elements of the RSC Program are:

Ready: ECF will approve individual applicants who meet the attached ConnectBenefit guidelines. These guidelines echo the income guidelines as set forth by the Federal Government for Free and Reduced Price Meals. Information will be verified by presentation of 1040 form or by presentation of 2 other forms of verification as set forth on the application.

Set: Partners will set their scholarship opportunities and communicate that information jointly with ECF to potential RSC participants.

Connect: Together, we will connect our disadvantaged youth with scholarship dollars already available in the Edina community.

2. ***Partner shall be responsible for providing ECF with:***
 - a) A completed application in substantially the form attached
 - b) An annual report of Connect Card scholarships and total funds awarded
 - c) Desired term of the Connect Card Partnership Agreement
3. ***ECF shall be responsible for providing a Connect Card Program with the following elements:***
 - a) A confidential procedure throughout the year for on-line or mail registration with ECF
 - b) Determination of eligibility based on the attached ConnectBenefit guidelines
 - c) Issuance of a hard copy ConnectCard to eligible youth
 - d) A confidential procedure for annual renewal for eligible youth
 - e) No fee assessed to the Partner
 - f) Respect for the Partner's autonomy as a separate service provider to disadvantaged youth
4. ***ECF and Partner shall jointly be responsible for:***
 - a) Maintaining necessary and appropriate communication with each other about Program implementation, including feedback from participants and suggestions for improvement
 - b) Communications with their respective constituencies about their participation in the Edina Challenge Read-Set-Connect Program and the resulting benefit to the community
5. This Agreement is effective when signed by both parties, as of ____/____, 2016, and may be terminated by either party with 30 days written notice to the other.

EDINA COMMUNITY FOUNDATION

By: _____
Dick Crockett, Executive Director

By: _____

Addendum, Ready-Set-Connect Agreement:

ConnectBenefits (reflect Federal FRPM guidelines):

Household Size*	Maximum Income Level (Per Year)
1	\$21,775
2	\$29,471
3	\$37,167
4	\$44,863
5	\$52,559
6	\$60,255
7	\$67,951
8	\$75,647

*For households with more than eight people, add \$7,696 per additional person.

Methods of eligibility verification:

Preferred verification:

1040 income on Schedule C or quarterly income statement. Income before deductions.

If unable to provide 1040 income, two of the following are required:

- Free School Lunch Program documentation
- Social Security Income (SSI) or Social Security Disability Income (SSDI): benefit will be addressed to the parent, but child(ren)'s name(s) will be listed on the document
- Government Assistance (MFIP) documentation listing household size (i.e., food stamps, grants, loans, cash allowances, rental assistance, childcare assistance)
- MN Care or Medical Assistance (MA) documentation or letter stating who is eligible or insured with the same address listed as parent or guardians (must be a letter - copy of card not accepted)
- Unemployment statement
- Letter of financial status from an organization that has knowledge of the applicant's financial support status, household size, and situation. This must be on letterhead and cannot be a relative or friend.
- Child support income and alimony payments
- Adopted or foster children documentation
- Letter from a Guardian Ad Litem working with the family
- Bank statements that show income source (minimum of 3 months)
- Letter of termination from employer